

Bid 22-01 RFP School Audit Services r15 Analysis Report AV

Specifications: 0=Not Met 1=Minimally 2=Partially 3=Mostly 4=Fully 5=Exceeded

	Holman Frenia Allison	<u>HFA Total</u>	Lerch Vinci Higgins	<u>LVH Total</u>
1. Technical (35%)				
a. Description of Services				
1.1) Executive Summary (2-pages max)	4		3	
1.2) Letter of Proposal executed (Attachment A)	4		4	
1.3) Letter of Intent executed (Attachment B)	4		4	
1.4) List of all services to be rendered and, why choose <i>them</i> ?	5		4	
1.5) How services will be provided	5		4	
1.6) Evidence of similar size/scope svcs to other entities/schools	4		4	
1.7) List all immediate relatives of Principal(s) @MOESC	0		0	
1.8) Evidence of any innovation or successful approach	5		4	
1.9) Include a copy of proposed Contract Agreement for review	4		4	
<i>Avg Score (max=5) / Weighted Avg Score (max=1.75)</i>	3.89	1.36	3.44	1.21

B. Managerial (35%)				
a. Business Organization- Submit a full description of the business organization to include (but not be limited to):				
2.1) Branch office locations, distance, phone, fax, email, and info.	3		3	
2.2) Brief professional history of the firm or individual	4		4	
2.3) Vision and/or philosophy of the professional firm or indiv.	4		4	
2.4) Projected work load, statement of ability to perform services	4		4	
2.5) Org chart, principals, partners, support staff, assigned staff	4		3	
2.6) Resumes of key staff members that will provide services	4		4	
2.7) Detailed transition plan for taking over from prior provider	4		2	
2.8) Other info concerning individuals that would assist in eval	4		3	
b. Qulifications and Experience- Documentation highlighting the qualifications and experience which shall include:				
Evidence of similar size/scope services to other schools				
2.9) a) To whom? Include contact name, address, phone, email	3		3	
2.9) b) For how long? Include dates of service	1		1	
2.9) c) Min (3) years of experience expected, (5) years a 'plus'	5		5	
2.10) Currently audit an ESC? If so, who?	2		4	
2.11) Availability personnel, facilities, equip, other resources to provide services	4		4	
2.12) Letters of Recommendation (3) similar size districts in NJ	4		4	
2.13) Copies of required licenses and/or certifications	4		4	
2.14) Evidence of <i>Insurance Requirements</i>	4		4	
2.15) Judgments, claims, suits past (3) years; bankruptcy past (10) years	4		0	
2.16) Other info concerning individuals that would add to eval?	4		4	
<i>Avg Score (max=5) / Weighted Avg Score (max=1.75)</i>	3.67	1.28	3.33	1.17

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C. Cost (30%)				
a. Fee Proposal - Bid Proposal Form				
3.1) Lump Sum Fee (Ranking)	5		4	
3.2) Hourly- Special Projects <i>(not part of the Evaluation Criteria)</i>	x		x	
<i>Avg Score (max=5) / Weighted Avg Score (max=1.50)</i>	5.00	1.50	4.00	1.20
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TOTAL 100%	→	4.14		3.57

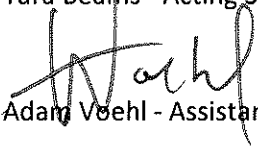
The review of the RFP submissions show that Holman Frenia Allison has scored to provide the greatest benefit to the Commission, price and other factors considered. Based upon each respondent's submission documents and careful examination of same, it is thus determined that Holman Frenia Allison is a stronger respondent than Lerch Vinci Higgins.

I hereby certify that I have reviewed the conflict of interest standards in the Local Government Ethics Law or the School Ethics Act, as appropriate, and that I do not have a conflict of interest with respect to the evaluation of this proposal. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of those submitting proposals or their parent or subsidiary organization.

Respectfully Submitted,



Tara Beams - Acting Superintendent



Adam Voehl - Assistant Business Administrator

Christopher Mullins - Contracted Business Office Advisor