

## HOW OTIS WORKS



The OTIS Child Abuse & Neglect Program was created to provide instruction to teachers, school counselors, school nurses, special education professionals, administrators, volunteers, school staff members, coaches and other school and day-care personnel about their personal responsibilities with regard to the laws dealing with the reporting of child abuse and neglect, a mandatory in-service topic in the State of New Jersey.

Staff members are given an individual access number to the OTIS Program. Each staff member has 30 days to complete a one hour, online program. Professional development credits are then issued to all who complete the course. Districts are notified as participants complete the program and a document is forwarded for the staff member's personnel file. At the end of the school year, each district receives a complete roster of all staff members who have completed the program for that year. All statutes, regulations, and reporting guidelines are available for duplication from the online program and the MOESC/OTIS website for the staff member's future reference.

*New Jersey Administrative Code 6A:16- 10.2(a)6 requires that all School Boards of Education provide annual in-service training to all school personnel concerning child abuse.*

## PROGRAM OBJECTIVES

- To raise awareness in the field of education regarding the prevalence of child abuse and neglect.
- To inform educators and staff as to the definitions, symptoms and long-term physical, psychological and legal consequences of abuse and neglect.
- To provide appropriate procedure for reporting violations.
- To review the state legislation which outlines the responsibility to report abuse and neglect, the penalties for failure to do so and the mandate for related Board of Education policy.

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Wachovia Foundation  
Commerce Bank



George Ohrl Fund

*Educational Partnerships with:*

Brookdale Community College  
Performing Arts

The Count Basie  
After-School Program

# ONLINE TRAINING SEMINARS

## Advantages of the OTIS Program:

- Low cost method to satisfy annual New Jersey mandatory in-service requirement.
- Access at anytime, from any computer connected to the internet, at any time of the school year.
- Immediate scheduling of new employee training.
- Districts will receive a record of each staff member's participation for their personnel file. In addition, a record of all your district's participants will be provided annually.
- Provides an alternative to in-service training "in person" at the beginning of each school year.
- Eliminates the need for substitutes and additional related costs of registration, travel and sending staff out of district.
- Professional Development Credits awarded for successful completion of the program.

For more information contact:

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**OTIS**  
**MOESC**

# OTIS

Online Training In-Service  
Seminars



Annual Mandatory  
In-Service

**VOLUME I:**  
**Child Abuse & Neglect**

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