

**NEW JERSEY DEPARTMENT OF EDUCATION**  
**OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE**  
**CORRECTIVE ACTION PLAN**

NAME OF SCHOOL DISTRICT Monmouth-Ocean Educational Services Commission  
 COUNTY MONMOUTH

AUDIT REVIEW OF FY 2008-2009 CHAPTER 192/193 SERVICES PROVISION FOR 35 LEAS

DATE OF BOARD MEETING 3-9-11

CONTACT PERSON Timothy Nogueira, Superintendent - MOESC

TELEPHONE NUMBER 732-695-7822

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1	3-9-11	CSA of MOESC shall assign to the registrar of student enrollment the task of reviewing all 192/193 407-1 forms to assure that they have been completed fully and have the signature of the CSA of the referring school district before any services are rendered by MOESC.	M.O.E.S.C. Director of Special Services	7-1-11

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2	3-9-11	MOESC shall formally notify the CSA of each public school district and school administration of each non public school of the requirement that all 192 407-1 referrals for student service areas A and B for grades K thru12 must have an individual standardized assessment approved by the BOE of the LEA sponsoring the student for 192 MOESC services.	M.O.E.S.C. Director of Special Services	9-1-10

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3	3-9-11	MOESC shall submit yearly to the CSA of each public school served by MOESC a copy of the draft yearly NJDOE completion report prepared by MOESC to validate the students serviced by MOESC in all 192/193 service areas.	M.O.E.S.C. Director of Special Services	

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4	3-9-11	MOESC will develop a Tienet Monthly Student Services Report for all pupils receiving 192/193 services by MOESC as part of the billing system. The report shall be student, service and non public school specific.	M.O.E.S.C. Director of Special Services  M.O.E.S.C. Business Administrator	9-30-11

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DISTRICT                      Monmouth-Ocean Educational Services Commission

FOR FISCAL YEAR 2008-2009 CHAPTER 192/193 SERVICES PROVISION FOR 35 LEAS

MEETING DATE                      3-9-11

BY                      Timothy Nogueira, Superintendent - MOESC

PHONE NUMBER                      732-695-7822

CORRECTIVE  
ACTION APPROVED  
BY THE BOARD

METHOD OF  
IMPLEMENTATION

PERSON  
RESPONSIBLE FOR  
IMPLEMENTATION

3-9-11

MOESC will require that students receiving 192 services have individual case files that will contain the 407-1 yearly referral for services in addition to progress reports and teacher lesson plans. MOESC administration will monitor the TieNet electronic record keeping system for pupils receiving 193 services to assure documentation for services rendered by MOESC personnel.

M.O.E.S.C.  
Director of  
Special Services

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DATE OF BOARD MEETING      3-9-11

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RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
6	3-9-11	MOESC will develop a yearly centralized data base for student's who transfer from active MOESC non public school service programs and retain a copy of the parental signature page of the classification records of all inactive and transfer pupils.	M.O.E.S.C. Director of Special Services	7-1-10

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CHIEF SCHOOL ADMINISTRATOR  
Timothy Nogueira

\_\_\_\_\_  
DATE

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BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR  
Kathleen Mandeville

\_\_\_\_\_  
DATE